

**HATFIELD PEVEREL PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING**  
**HELD ON MONDAY 5<sup>TH</sup> DECEMBER 2011**  
**IN MEETING ROOM 2 AT THE VILLAGE HALL**

**Present:**

	Mr G Bushby [in the Chair]	
Mr T Munt		Mt A Ingram
Mrs E Gwyn-Williams		Mr B Heard
Mrs D Wallace		Mr P Endersby
Mr D Broddle		Mr J Hannah

**Apologies:**

Mr C Giffin  
Mr D Adams

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**100. MINUTES OF THE PREVIOUS MEETING**

The Minutes of the Parish Council meeting held on 14<sup>th</sup> November 2011 were signed as a correct record by the Chairman.

**101. DECLARATIONS OF INTEREST**

Cllr Wallace declared an interest in any issues regarding the Handyman.

**102. PUBLIC SESSION**

Dan Skeates who lived at Badgers Oak in Nounsley until he was 15 attended the meeting as his family own the land adjacent to this property and has a desire to build a home on this land which is currently outside the village envelope. He is keen to work with the council in order to gain planning permission. It was recommended that he put in an application to BDC when he is ready and seeks further advice from BDC regarding any application.

**103. CLERK'S REPORT**

The Clerk read out a letter received from the Bowling Club. The Bowling Club has received a quotation from one of their members to carry out work to the ramp at the KBMG and they are also offering to bear the costs. However, it was agreed that a copy of the letter would be forwarded to Cllr Endersby who would contact the Bowling Club and ask to look at the technical specification before the council as lessors can agree to it. **PE**

The rest of the contents of the letter it was agreed would be checked against the Council's lease with the Bowling Club. **PE**

BDC asked for clarification on certain points discussed at the Extraordinary Meeting on 16<sup>th</sup> December and the Parish Council confirmed as follows:

HAT 14 – The Parish Council would be prepared to discuss a small development but access is a great concern therefore at this stage of the discussion, no decision on what area of HAT 14 could be extended has been agreed.

The land marked as a Country Park is currently owned by a private person. Legal issues with ECC have yet to be resolved and therefore the responsibility of the future of the land lies with them. Potentially the Parish Council would like to keep the Country Park as a Park or an Open Space and therefore not removed.

The Parish Council support the following:

Allocation of a cycle/footpath along Maldon Road/Wickham Bishops Road.

Allocation of Keith Bigden memorial grounds as formal recreation.

An access route to the Arla site off the A12 Sliproad

Allocation of Arla Dairy as a 'mixed use' employment/residential area.

Allocation of allotments. The Burial ground area needs redefining on the map as looking to expand the burial ground in the future.

#### **104. BURIAL GROUND**

The Clerk reported the following:

The interment of the late Paul Hodge took place on 15<sup>th</sup> November 2011. The fee of £122.00 has been received.

The interment of the late Dorothy Shand took place on 16<sup>th</sup> November 2011. The fee of £122.00 has been received.

**IT WAS RESOLVED THAT** as requested by the former clerk, instead of flowers, donations of £25 would be given to the Macmillan Nurses and the Farleigh Hospice following the recent death of his wife.

The renewal of the water pipe in the burial ground was agreed in principal, although it was hoped that the Parish Council would receive permission to install a meter and take a water supply from the tap in the church grounds in which case a shorter length of approximately 70 metres of pipe would be needed instead of 250 metres from the current supply.

#### **105. PLANNING COMMITTEE**

It was reported that the Chairman of the Planning Committee had resigned and it was therefore agreed that the planning committee would have a rotating Chairman. The Chair would be agreed at each meeting for the following meeting.

The Minutes from the meeting held on 23<sup>rd</sup> November had been circulated with no discussion needed on any of the applications. These are included in the Minute Book.

#### **106. ENVIRONMENT**

**IT WAS RESOLVED THAT** the quotation from D W Maintenance to supply and erect 22 metres of Ascot fencing in 100mm planed green Oak at a cost of £1,075.00 be accepted following two previous quotations received.

It was reported that the Jubilee Oak planting ceremony took place on Friday 2<sup>nd</sup> December on the Strutt Memorial. A vote of thanks was given to all those who attended and helped with the planting including the tree wardens.

It was recommended that the money received from the Hatfield Peverel Society be put together with the money received from the Essex Playing Fields award to provide something to benefit the village. EWP members have been asked to come up with ideas and in the meantime, the clerk will write to the HPS to ask if they would agree to this .

**LM**

## **107. KBMG USER GROUP**

An update of the progress of the Football Club funding was given. The planning application for the amendments to the club house and changing modules layout has been approved by BDC. The club have obtained updated quotes for the club house design and have now to decide between two suppliers. When the final decision has been made, building regulations will need to be submitted for the provision of services and treatment of sewerage and surface water.

It was reported that the lease did not have a defined map of the outlined area leased to the Football Club and it was agreed to look at our copy of the lease and if necessary write to Bawtrees and ask them to provide a defined map. **PE/LM**

## **108. TRAFFIC**

It was reported that there had recently been an accident on the zebra crossing in The Street when a bus was stopped at a stop on the zigzags. ECC have asked after a request from the police that we meet with them to discuss the possibility of moving the bus stop which has a shelter which is owned by us. Cllrs Heard and Hannah agreed to meet with ECC and the police. **LM**

It was agreed that there was a necessity to put parking restrictions in Stonepath Drive but no decisions on where have currently been made. The Parking Partnership had suggested we could consider junctions and pinpoints with yellow lining. He also confirmed that cars parked in front of dropped kerbs can be issued with a fixed penalty and suggested we carry out an impact assessment on the areas and it was therefore agreed to set up a Resident Parking working party to carry this forward with Cllr Munt as Chairman and Diane Wallace and Peter Endersby as members. It was also proposed to get members from the streets that are affected to join the working group.

It was agreed to write to NCP and ask them to meet up with the Parish Council to discuss the parking problems in the village caused by their parking fees. **GB**

**IT WAS RESOLVED THAT** the Hadfelda Square car park should have the 4 hour restriction changed to 2 hours with no return within 4 hours.

It has been suggested that if we were to find another home for the recycling bins and look in to the possibility of demolishing the garages, this would create some additional parking. However, the garages may all be rented out and they are owned by Greenfields so it was agreed to speak to them to find out the current situation. **PE**

It was agreed that the Parish Council would pursue the idea of putting an additional car park behind the library. This land is owned by ECC and therefore we would need their permission. The Dr's surgery has been asked if they could obtain funding for this car park and then it could be a private car park for the surgery staff.

It was reported that the Council have submitted an idea under the MI Community Initiative for funding for a new car park.

It was reported that Cllr Munt is in the process of setting up a new Community Speedwatch team now that we have a few volunteers. He is waiting for a response from PC Logan as to when we can have the equipment and training. **TM**

**109. INTERNAL AUDIT WORKING PARTY**

**IT WAS RESOLVED THAT** the Parish Precept for the year 2012/2013 remain frozen for the second year at £53,998.00 plus £12,097.00 from the Parish Support Grant. This decision was made following acceptance of the presented Council Budget for 2012/13.

It was requested that the minutes confirmed that the budget difference from 2011/12 2012/13 would be down to the non-recurring costs for the next financial year for the Play Equipment, CCTV and a SID from grants received which totalled £23,000 in this financial year.

The bank reconciliations for the second quarter had been checked by Cllr Ingram and were approved as correct.

**110. SLCC MEMBERSHIP**

**IT WAS RESOLVED THAT** the Clerk's membership to the SLCC for 2012 should be renewed at the cost of £140.00 per annum.

**111. CAMPAIGN TO PROTECT RURAL ENGLAND (CPRE) MEMBERSHIP**

**IT WAS RESOLVED THAT** the council's membership to the CPRE for 2012 should be renewed at the cost of £29.00 per annum.

**112. ACCOUNTS FOR PAYMENT**

**IT WAS RESOLVED THAT** the invoices listed in the Appendix affixed to these Minutes be approved for payment.

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The meeting closed at 10:45pm

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**The next meeting will be held on Monday 6<sup>th</sup> February 2012**

**The meeting closed at 9.20pm**