

# **HATFIELD PEVEREL PARISH COUNCIL**

## **MINUTES OF THE ANNUAL PARISH COUNCIL MEETING**

**HELD ON 10 MAY 2010 IN THE**

**MEETING ROOM AT THE VILLAGE HALL**

**Present:**

Mr D Adams	Mr G Bushby [in the chair]
Mr J Hannah	Mr P Endersby
Mr D Jex	Mr C Giffin
Mr E Murphy	Miss B Smith
Mr R Hill	

**Apologies:**

Mr D Bebb

---

**1. ELECTION OF CHAIRMAN**

The resignation from Ian Goldsmith as Chairman and Member of the Council was accepted by the Council. It was resolved that Graham Bushby be appointed as Chairman.

**2. ELECTION OF VICE CHAIRMAN**

It was resolved that Mr Gene Murphy be appointed Vice Chairman.

**3. CHEQUE SIGNATORIES**

These were confirmed as Mr Bushby, Mr Endersby, Mr Murphy and Miss Smith, in accordance with the mandate agreed.

**4. APPOINTMENT OF REPRESENTATIVE TO  
HATFIELD PEVEREL COMMUNITY ASSOCIATION**

It was agreed that Miss Brenda Smith be appointed.

**5. REPRESENTATIVES TO BRAINTREE ASSOCIATION OF LOCAL COUNCILS**

It was agreed that the Clerk would be the representative.

**6. ESSEX COUNTY COUNCIL HIGHWAYS LIAISON COMMITTEE**

It was agreed that Mr Alan Steele should be the Council's representative.

**7. WORKING PARTIES AND TERMS OF REFERENCE**

The working parties were agreed and are attached as an appendix to these Minutes. The terms of reference for each working party were deferred until the next council meeting.

**8. FINANCE**

The Balance Sheet and Income and Expenditure Account for the year ended 31 March 2010 had been circulated and was duly confirmed as approved.

**9. APPOINTMENT OF INTERNAL AUDITOR**

It was resolved that Louise Fuller should be appointed Internal Auditor for the year 2010/11 subject to negotiation of an acceptable fee.